



## West and South Yorkshire and Bassetlaw Commissioning Support Unit

### Your Electronic Patient Record & the Sharing of Information - A Patient's Guide

Please read this leaflet carefully. It will give you information about the sharing of your electronic patient record and the choices you need to make

Today, electronic records are kept in all the places where you receive healthcare. These NHS Care Services can usually only share information from your records by letter email, fax or phone. At times, this can slow down your treatment and mean information is hard to access.

Your GP Practice uses a computer system called SystmOne that allows the sharing of full electronic records across different NHS Care Services. We are telling you about this as a patient at this practice as you have a choice to make about how your practice shares information about your care from your electronic patient record. This form is not about your Summary Care Record (SCR), it is asking your sharing preferences regarding your full electronic GP record. You can choose to share or not to share your electronic GP record with other NHS Care Services.

#### Benefits of sharing your health care record

Patient care can be supported by healthcare staff having faster access to your medical information and you may not be required to repeat information to different NHS staff treating you. For example, healthcare staff who are involved in your care will be able to access your medical history immediately, enabling them to assess the provision of your care better.

#### How is my decision recorded?

Your GPs computer system has two settings to allow you to control how your medical information is shared:

##### Sharing Out:

This controls whether your full GP electronic patient record can be shared with other NHS Care Services where you are treated. Please record your preference:

Please tick: Sharing Out      Yes (shared)  or      No (not shared)

##### Sharing In:

This controls whether your GP practice can view information recorded by other NHS Care Services where you have received treatment. Please record your preference:

Please tick: Sharing Out      Yes (shared)  or      No (not shared)

Patient Name (Print Name): \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Patient Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



The SystemOne enhanced Sharing Model (eDSM) is being implemented at your GP practice on the 23rd September 2013. This will allow patients to consent or dissent to sharing information on their record with other services using SystemOne.

#### How will Carterknowle & Dore implement these changes?

1. The practice default position is that **we do not share patients' records without signed consent**. Initially all records will be endorsed – “Consent not asked”. That has the same effect as a No answer – not shared.
2. All existing signed consent-to-share we hold will automatically be carried over.
3. Patients will be asked if they want to share their information with other healthcare services and if so will be asked to sign the consent form.
4. Patients can explicitly request that information is not shared again by signing the consent form.
5. Decisions to change from consent to share and back again can be made at any time.

#### Why has this change been made?

The enhanced Data Sharing Model gives more control to the patient for record sharing in line with the NHS Care Record Guarantee. For more information see:  
<http://www.nigb.nhs.uk/pubs/nhscrg.pdf>

